

National Initiative for Cybersecurity Education K-12 Working Group Charter

The National Institute of Standards and Technology (NIST) has been designated as the lead for the National Initiative for Cybersecurity Education (NICE). The mission of NICE is to foster, energize, and promote a robust network and an integrated ecosystem of cybersecurity education, training, and workforce development.

Article I: Organization

Organization Name: NICE K-12 Working Group

Article II: Purpose

2.1 To provide a mechanism in which **public and private sector participants** can develop concepts, design strategies, and pursue actions that advance cybersecurity education, training, and workforce development.

2.2 Provide a forum for the exchange of ideas among interested practitioners, researchers, developers, and students in the changing field of cybersecurity. In support of this forum, the K-12 sub-group focuses on educational aspects of current, emerging, and at times novel K-12 cybersecurity paradigms, frameworks and standards and addresses those aspects through an open process for multiple stakeholders to provide input to coordinate, revise, accelerate and harmonize national K-12 cybersecurity education initiatives.

2.3 Foster activities for advancing K-12 cybersecurity education and highlight strategies that address the goals of the NICE Strategic Plan.

Article III: Organizational Structure

3.1 **The NICE Public Working Group organizational structure** consists of the Executive Committee- (Co-Chairs from Academia, Industry, and Government), the Leadership Team consisting of the NICE Working Group Co-Chairs, Subgroup Co-Chairs, and Ex-officio Representative.

3.2 **The NICE K-12 Working Group organizational structure consists** of two or more Co-chairs and sub-group members.

3.3 **Terms of Leadership:** Co-chairs will serve 2 year terms with a possibility of renewal for an additional 2 years. Subgroup members will serve 2 year terms with a possibility of renewal for an additional 2 years.

Article IV: Operation

4.1 **Co-Chairs Meetings:** Co-Chairs will take part in the larger working group meetings held monthly or bi-monthly.

4.2 **K-12 Working Group Members:** will convene/participate once or twice per month.

4.3 Project Teams: [To be determined by each committee Chair]

Article V: Roles and Responsibilities

5.1 NICE WG Subgroup Co-Chairs

- 5.1.1 Complete requested tasks towards the development of the NICEWG and NICEWG deliverables
- 5.1.2 Attend and actively participate in meetings of the NICEWG
- 5.1.3 Create deliverables that are aligned to NICE Strategic Plan and K-12 Cybersecurity Education Implementation Plan or, when necessary, refer to another appropriate subgroup or project team.
- 5.1.4 In consultation with the NICEWG Co-Chairs, review, deliberate on, and revise or adopt any recommendations of subgroup prior to forwarding or presenting to the full NICEWG membership.

5.2 NICE WG Subgroup Members

- 5.2.1 Complete requested tasks towards the development of the NICEWG and K-12 WG deliverables
- 5.2.2 Attend and actively participate in meetings of the NICEWG and the NICE K-12 WG
- 5.2.3 Create deliverables that are aligned to NICE Strategic Plan or in response to NICE K-12 WG requests or, when necessary, refer them to another appropriate subgroup or project team.
- 5.2.4 In consultation with the NICE K-12 WG Co-Chairs, review, deliberate on, and revise or adopt any recommendations of subgroups prior to forwarding or presenting to the full NICEWG membership.

5.3 NICE WG Project Team Leads

- 5.3.1 Complete requested tasks towards the development of the NICE K-12 WG deliverables
- 5.3.2 Attend NICE K-12 Project meetings as necessary for providing project status updates, obtaining input, or presenting final results
- 5.3.3 Review and provide comments on deliverables prepared by or presented to the subgroup
- 5.3.4 Attend and actively participate in meetings of the subgroup
- 5.3.5 Participate in presentation of recommendations to NICEWG when invited

**NICE K-12 Working Group
Meeting Agenda
Draft Template**

**NICE K-12 Subgroup
Meeting Agenda**

Date Time ET

Dial: 1-877-442-2417 PIN: 000-555-336-127

- I. Roll Call & Ground Rules
- II. Introductions of new members
- III. Opening Remarks
 - a. K-12 Co-Chairs
 - b. NICE Office Liaison
- IV. Presentations
 - a. Increase Career Awareness
 - b. Infuse Cybersecurity Across the Education Portfolio
 - c. Stimulate Innovative Educational Approaches
 - d. Identify Academic and Career Pathways
- V. Project Team Updates/ Project Progress Reports
- VI. New Business
- VII. Summary of Action Items
- VIII. Next Meeting Reminder